

**GREGG APPRAISAL DISTRICT
APPRAISAL REVIEW BOARD
MINUTES**

The Appraisal Review Board of the Gregg Appraisal District met Friday, February 14, 2020 at 8:45 a.m. at 4367 W. Loop 281, Longview, Texas with a quorum to wit:

Members Present: Pamela DeCeault, Chairman
Darlene McCray, Secretary
Robyn Kemp, Member
Kirk Henderson, Member
Kelley Moses, Member
Joshua Black, Member
Melanie Northcutt Crocker, Member
William Bartlemay, Member
Dan Droege, Member

Also present were: Libby Neely, Chief Appraiser
Mark Cormier, Director of Appraisal
Theresa Norris, Taxpayer Liaison Officer
Tim Bryan, Justice of the Peace Precinct Two
Debi Holderby
Stephanie Bennett
Rebecca Gay

AGENDA ITEM #1: CALL TO ORDER

Chairman DeCeault, called the meeting to order.

AGENDA ITEM #2: DETERMINATION OF QUORUM

Chairman DeCeault, determined there was a quorum present.

AGENDA ITEM #3: ADMINISTER OATH OF OFFICE

Tim Bryan, Justice of the Peace Precinct Two, administered the oath of office to the following members for 2020;

Pamela DeCeault, Chairman
Darlene McCray, Secretary
Robyn Kemp, Member
Kirk Henderson, Member
Kelley Moses, Member
Joshua Black, Member
Melanie Northcutt Crocker, Member
William Bartlemay, Member
Dan Droege, Member

AGENDA ITEM #4: CONSIDER LEGAL COUNCIL FOR THE APPRAISAL REVIEW BOARD

Chairman DeCeault asked for the approval of Legal Counsel.

McCray-Made a motion to approve as first choice, Roy L. Armstrong, Attorney at Law, on an hourly basis. If Mr. Armstrong could not fulfill those duties, we choose Mr. Peter Low, Attorney at Law, as second choice

2nd-Kemp

All Members Voted Yes

AGENDA ITEM #5: CONSIDER RULING FOR SEC 41.46 TAX CODE

Black-made a motion that the protestors pay for the certified mail in accordance with Sec 41.46 of the Texas Tax Code.

2nd-Bartlemay

All Members Voted Yes

AGENDA ITEM #6: CONSIDER HEARING PROCEDURES

Bartlemay-Made a motion to approve the hearing procedures as submitted.

2nd-Droege

All Members Voted Yes

AGENDA ITEM #7: ADJOURN

Adjourned @ 9:56 a.m.

Chairman

Secretary