

**MINUTES OF THE GREGG APPRAISAL DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING  
JUNE 1, 2021**

**Location: GAD Office, 4367 W. Loop 281, Longview, TX**

1. Chairman Jim Cerrato called the meeting to order at 10:02 a.m.
2. Chairman Jim Cerrato announced the presence of a quorum. Directors in attendance were Jim Cerrato, Julie Woods, Keith Honey, A.P. Merritt and Kirk Shields. Also attending were Libby Neely, Mark Cormier, Stephanie Bennett, Berta Fuentes, Adrienne Deason (auditor) and Cathy Hadley. Director not present was Director Vance Freeman.
3. There was no citizen's comment.
4. Under the Consent Agenda of Minutes for May and Financials for April, Director Keith Honey made a motion with a second by Director Julie Woods to approve the minutes and financials as presented. Motion carried unanimously.
5. Adrienne Deason presented to the Board the 2020 Audit for the District. She indicated the District was given a clean opinion in terms of accounting procedures.
6. Motion was made to approve the 2020 Audit by Director A.P. Merritt and seconded by Director Keith Honey pending review by auditor and possible amendment related to notation verbiage. (Additional clarifying information determined no amendment is required). Motion carried unanimously.
7. Chief Appraiser, Libby Neely, presented to the Board the 2022 Proposed Budget. Motion was made by Director Julie Woods to approve the preliminary 2022 Budget with the updated clarification of the positions and salaries in accordance to the legal requirements of the law. Motion was seconded by Director Keith Honey with Director A.P. Merritt voting against. Motion passed with a 3 to 1 vote.
8. Chief Appraiser, Libby Neely, presented to the Board a new vendor to do the District's aerial mapping in partnership with the City of Longview. A motion was made by Director Keith Honey and seconded by Director A.P. Merritt to enter into this new partnership with NearMap and the City of Longview for aerals. Motion carried unanimously.
9. Mrs. Neely, also presented to the Board her recommendation to enter into a contract with TrueRoll to use for the District's exemption audit. Motion was made by Director A.P. Merritt and seconded by Director Keith Honey to enter into this contract after review and confirmation by Chief Appraiser that requested stipulations/changes have been made as follows: Contract initial term is one year with renewable one-year terms thereafter and that return on investment is 100% guaranteed. The funding for this project is being paid from the Chief Appraiser's Discretionary Fund. Motion carried unanimously.
10. Motion was made by Director A.P. Merritt to refund a surplus of \$114,254. from the 2020 Budget to the taxing entities. Motion was seconded by Director Julie Woods. Motion carried unanimously.
11. Chairman Jim Cerrato ask for a motion to approve the presented amendments to the 2021 Budget. Director Julie Woods made a motion to approve moving \$24,240 to Computer and GIS Services from the Technology Reserve and approve moving \$26,000 to Computer and GIS Services from the Discretionary Fund. Motion carried unanimously.
12. Chief Appraiser, Libby Neely, reported to the Board on the 2021 notices of appraised value. She also reported to the Board the security system for the District by Longview Security was being installed in the coming weeks. No action was necessary.
13. Board Communication-The Board ask Mrs. Libby Neely to do a press release for the new designations achieved by three of our employees. No action was necessary.
14. There was no Taxpayer Liaison Officer's Report.
15. There were no Section 25.25(b) corrections to be reported.
16. The meeting adjourned at 11:36 a.m.

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CHAIRMAN

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SECRETARY